

Topsfield Planning Board

May 20, 2014

Chairman Morrison called the meeting to order at 9:12 PM at the Town Library. Board members present were Martha Morrison, Joseph Geller, and Steven Hall. Roberta Knight, Community Development Coordinator was also present.

Visitors: Selectman Dick Gandt;

Reorganization:

Member Joseph Geller made the motion to nominate Martha Morrison as Chairman; seconded by Clerk Steven Hall; so voted 2-1-0. Ms. Morrison abstained.

Member Joseph Geller made the motion to nominate Steven Hall as Clerk; seconded by Chairman Martha Morrison; so voted 2-1-0. Mr. Hall abstained.

Liaison Assignments: Although no formal action was taken since not all members were present, both Steve Hall and Joe Geller volunteered to remain as the Planning Board representative to their current respective committees.

English Common Final Release: Chairman Morrison informed the members that Alan Berry had requested the final release of the Tri-Partite Agreement funds and to close out the project. The peer review engineer Gerry MacDonald, Highway Superintendent David Bond and Health Agent John Coulon have signed-off on the project. However, Chairman Morrison expressed her concern that the trail easement needs to be finalized prior to the Association taking control of the development. Ms. Morrison indicated that the Town has continually expressed its interest in obtaining an easement to the DiBenedetto property to continue an historical access used over the years for the annual hunt.

Clerk Steven Hall made the motion to approve the final release of funds in the sum of \$140,700 being held under the Tri-Partite Agreement and sign said release; seconded by Member Joseph Geller; so voted 3-0.

Clerk Steven Hall made the motion to approve the final release of funds in the sum of \$1,551.39 being held under the Outside Consultant Agreement with English Common LLC and close out the contract; seconded by Member Joseph Geller; so voted 3-0.

The meeting was adjourned at 9:55 PM.

Respectfully submitted,

Roberta M. Knight
Community Development Coordinator